Stats Cheat Sheet
After the Meet

During or Immediately after the meet:

- Check meet name - **<Team Code> mm-dd-yy**
- From the Meet Results report (Reports -> Meet Reports -> Meet Results –> Sort by Meet Event Number -> Individuals and Relays), look for anomalies:
  - Places out of order
  - Larger than expected time deviations (improvement/increases)
- Sorting the same report by Name, make sure no swimmers swam more than 3 individual races

Print Labels

- For Award and Time Improvement Labels, see "During the Meet"

Records Match

To update team records once results have been finalized:

- Select "Reports" -> "Performance Reports" -> "Records Match"
- Select team's records file
- **Check "Update Records"**
- Select "Create Report"

Reports to be Distributed

- Top Times (coaches)
  - Reports -> Performance Reports -> Top Times
  - 06/01/16 for "Use Times Since"
  - "0" for how many
- Meet Results (article writer, web)
  - Reports -> Meet Reports –> Meet Results –> Select Meet
  - Run for both "Meet Event Number" AND "Name"
- Records (article writer, web)
  - See to the left

Submitting Results

- Select File -> Export -> Meet Results
- Select meet to export
- Rename the exported file with team code and date (e.g. CP 6-20-16.zip)
- Email to stats@IrvineSwimLeague.org

I will confirm receipt and contact you if I have any questions.