

Swim Team  
**Assistant Coach Agreement**  
**Responsibilities and Expectations**

The \_\_\_\_\_ Swim Team agrees to hire \_\_\_\_\_  
as an Assistant Coach, June 9 through August 16, 2014. We agree to pay a salary of  
\$ \_\_\_\_\_ for the season, with work hours and specific duties outlined.

**The following terms must be met to ensure continued employment:**

1. Be available for pre-season meetings with the Head Coach, Board members.
2. Follow the MANDATORY ISL Employment Procedures.
3. Attend all scheduled practices, meets, Championships and the team awards dinner unless precluded by illness, or excused with prior permission.
4. Familiarize yourself with the daily workout plan, and assist in carrying it out.
5. Maintain a positive and supportive attitude toward the other members of the coaching staff, swimmers of all ability, \_\_\_\_\_ Swim Team Board Members and parents.
6. Uphold the ideals and abide by all rules, governing the Irvine Swim League.
7. Submit all requested \_\_\_\_\_ Swim Team and ISL paperwork in a timely manner.
8. Maintain a high standard of speech, dress, and behavior, which would be generally required in any business setting.

**Job Description:**

- REPORT TO WORK ON TIME
- Provide a positive, encouraging, and challenging atmosphere in which all swimmers, regardless of ability, may improve their skills
- Treat all swimmers with equal care and concern, regardless of ability.
- As appropriate, *physically enter the water* to instruct and assist swimmers who may need it.
- Assist with daily workouts including setting up the pool for practices
- Assist the Head Coach in scheduling meet events
- Assist the Head Coach in scheduling Championship Meet events
- Attend team social events whenever possible
- Help plan and participate in the end-of-the-year awards dinner
- Attend all coaches' meeting required by the Irvine Swim League

I, \_\_\_\_\_, agree to the above outlined terms of employment  
for the 2009 Swim Season. I agree to complete the Irvine Swim League's employment  
requirements.

\_\_\_\_\_  
Asst. Coach

\_\_\_\_\_  
Date

The \_\_\_\_\_ Swim Team consents to pay the agreed salary amount.  
Payment will be through the Irvine Swim League at scheduled intervals June through  
August, 2014.

The \_\_\_\_\_ Swim Team will provide appropriate support and  
encouragement for \_\_\_\_\_ so that he/she can properly perform  
the responsibilities we require of him/her.

\_\_\_\_\_  
Team President

\_\_\_\_\_  
Date